

**EmergyCare's mission is to save lives and positively impact health, well-being and safety in the communities we serve.**

**EmergyCare is hiring: AEMT Site Monitor/Secondary Lab Instructor**

**Position: Part-time, Hourly Non-Exempt**

**Location: Greenville, PA**

The Site Monitor/Lab Instructor will support the Paramedic Program Director at the assigned distance learning site for AEMT classes by assisting with clinical lab instruction and Clinical Coordination at local healthcare facilities. This position is in Mercer and Warren County. Work hours include a rotating schedule of days, evenings and Saturdays.

The Site Monitor/ Lab Instructor is responsible for the following:

- Assist the Paramedic Program Director with the oversight of the class objectives at the assigned Distance Learning Site for AEMT Courses.
- Provide course coordination (clinical and didactic) and oversight of the day-to-day requirements of education opportunities for National Registry Prep/ AEMT courses.
- Prepares and delivers lab instruction for assigned programs that meet the education standards set forth by the PA DOHBEMS, the National EMS Education Standards.
- Work cooperatively and collaboratively with the Paramedic Program Director, Lead Instructors, and Program Medical Director.
- Monitor the performance of students and provide performance feedback.
- Ensure that appropriate inventory and functionality of instructional materials and equipment for the assigned programs.
- Scheduling EMS students for Hospital Clinical Rotations.
- Responsible for setup and operation of training labs for classes assigned.
- Printing of exams /study packets.
- Must be able to travel periodically.

**Required qualifications:**

- Must have two years of EMS field experience, part of which should be in EMS education.
- Current certification from PADOHBEMS as an AEMT or higher (Paramedic Preferred).
- Demonstrated excellent organizational and student management skills along with excellent verbal and written communication skills.
- Have demonstrated the ability to work both independently and in a team environment.
- Have a working knowledge of Microsoft Office applications, including Word, Excel, Access, and PowerPoint.
- Hold a valid Driver's License.

**Preferred qualifications:**

- Be certified as a PADOHBEMS EMS Instructor.
- Possess an Associate Degree or higher from an accredited academic institution.

Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, disability or protected veteran status.